

Borough Council of  
**King's Lynn &  
West Norfolk**



# **Member Major Projects Board**

## **Agenda**

**Friday, 9th December, 2022**  
at 10.00 am

in the

**Council Chamber  
Town Hall  
Saturday Market Place  
King's Lynn**

Available to view on:

<https://www.youtube.com/user/WestNorfolkBC>



King's Court, Chapel Street, King's Lynn, Norfolk, PE30 1EX  
Telephone: 01553 616200

1 December 2022

Dear Member

**Member Major Projects Board**

You are invited to attend a meeting of the above-mentioned Board which will be held on **Friday, 9th December, 2022 at 10.00 am** in the **Council Chamber, Town Hall, King's Lynn** to discuss the business shown below.

Yours sincerely

Chief Executive

**AGENDA**

1. **Apologies for Absence**
2. **Minutes from the Previous Meeting** (Pages 4 - 17)
3. **Declarations of Interest**
4. **Urgent Business under Standing Order 7**
5. **Members Present pursuant to Standing Order 34**  
Members wishing to speak pursuant to Standing Order 34 should inform the Chair of their intention to do so and on what items they wish to be heard before a decision on that item is taken.
6. **Chair's Correspondence (if any)**
7. **Project and Programme Improvements** (Pages 18 - 45)
  - a. Project Maturity Assessment

- b. Project Resourcing
- c. Project Reporting

8. **RAG Monitoring Report - TO FOLLOW**

9. **Draft Schedule of Meetings 2023** (Page 46)

10. **Work Programme 2023**

To discuss the work programme for 2023.

11. **Minutes from the Officer Major Projects Board** (Pages 47 - 54)

19 October 2022

17 November 2022

12. **Date of Next Meeting**

To:

**Member Major Projects Board:** Councillors R Blunt (Chair), S Dark, A Dickinson (Vice-Chair), A Kemp, G Middleton, T Parish and A Ryves

**Officers:**

Michelle Drewery, Assistant Director, Resources

Vanessa Dunmall, Corporate Projects Programme Manager

Russell Eacott, interim Projects - Technical and Delivery Adviser

Lorraine Gore, Chief Executive

Matthew Henry, Assistant Director/Management Team Representative

Chris Upton, Group Accountant